

Quiet Room

- If there is no floater, clean both bathrooms before and check after class.
- Supervise activities in the Quiet Room.
- Help teacher during Story Time, while snack is being prepared.
- Help teacher during Outdoor or Group Activity, after snack

4AM – If you work on Monday, bring 2 batches of play-doh when you report to work. Discard play-doh from previous week.

Active Room

- Bring snack for class and place on counter in kitchen.
- Supervise activities in Active Room.
- Prepare snack and clean up after Snack Time.
- After Snack Time, place any projects going home in children’s bags and place bags on tables.

Floater

- Clean both bathrooms before and check after class.
- “Float” among the classrooms as needed.
- Help teacher during Story Time, while snack is being prepared.
- Help teacher during Outdoor or Group Activity, after snack.

Creative Room

- Help teacher with special project of the day.
- Prepare snack and clean up after Snack Time.
- After Snack Time, place any projects going home in children’s bags and place bags on tables.

3AM & 3PM Classes– If you work on Thursdays, take home all dirty paint smocks to wash. Return them on your child’s next class session.

ALL ROOMS - In Case of EMERGENRCY: Get Yellow emergency binder from teachers' closet. Help children out of room. Help count children when reached emergency destination.